



**STAR OF THE SEA P&F COMMITTEE
MINUTES OF MEETING for: 14 February 2023**

Venue	Star of the Sea Catholic Primary School		
Date	14 February 2023		
Mtg Opened	7.00pm		
Attendees	Mauricio Da Silva (Principal), Lisa Boyle (Assistant Principal), Deborah Addison (Assistant Principal), Jodie Griffin (President), Lisa (Vice President), Katie Flunder (Treasurer), Alison Jordan (Secretary), Julie Meehan, Chelsea Hoogwerf, Natalee McKenzie, Bianca Sibbald, Karla McInerney, Renee Barnett, Danielle Young		
Apologies	Kirstie Spadaccini		
Chaired by	Jodie Griffin	Minuted by	Alison Jordan

	ITEMS OF DISCUSSION	
1.0	OPENING PRAYER: led by Deborah Addison	
2.0	WELCOME & INTRODUCTIONS: Jodie Griffin (President), Lisa (Vice President), Alison Jordan (Secretary), Katie Flunder (Treasurer)	
3.0	APOLOGIES N/A	
4.0	MINUTES READ FROM PREVIOUS MEETING: Grace to distribute to the Exec and onto the P&F	
5.0	BUSINESS ARISING FROM PREVIOUS MINUTES: Nil	
6.0	REPORTS	
6.1	<p>Principals Report</p> <p>Playground upgrade has been delayed. Works rescheduled for next school holiday with work expected to be completed and playground open for Week 4. Acknowledged the P&F contribution of \$50,000.</p> <p>Uniform proposal for K-Y2. Proposed introduction for K-Yr2 student to wear sport uniform only. Suggest a subcommittee is formed to engage feedback from families and develop a plan of how to introduce effectively.</p> <p>The P&F is now incorporated, which means that funding has already been allocated for 2023. This also means that there are changes to how money is spent/reimbursed. Preference for school to be invoiced for payment. Personal payments requiring reimbursement are discouraged.</p> <p>Communication - Advisory Council together with the P&F to streamline communications as current feedback from parents is that they are overwhelmed and across too many platforms.</p>	
6.2	Presidents Report – Jodie Griffin (See attached)	
6.3	Treasurers Report – Katie Flunder (See attached)	

	ITEMS OF DISCUSSION	
7.0	GENERAL BUSINESS	
7.1	Welcome Back Carnival. Thanks to those who volunteered. Feedback was very good. The foam party was a hit. Mark McGowan donated a \$200 uniform store voucher for the lucky door prize. Raffle prizes were donated by Woolworths who donated \$100 voucher and United Cinemas who donated 8 x movie vouchers. Total fund raised \$237.60 (raffles).	
7.2	Volunteers. P&F have agreed that events will be cancelled if there are not enough volunteers to run events. Encourage more volunteers to share the load. Suggest creation of sub committees to manage events	
7.3	Mother's Day discussed with the following proposed and agreed <ul style="list-style-type: none"> • Mother's Day stall <ul style="list-style-type: none"> ○ Tuesday 9th May ○ Buying team: Chelsea Hoogwerf, Natalee McKenzie and Amada Cortez ○ P&F Committee: Advise OSCH and book hall • Mass and breakfast <ul style="list-style-type: none"> ○ 12 May 	
7.4	Father's Day discussed with the following proposed and agreed: <ul style="list-style-type: none"> • Father's Day stall <ul style="list-style-type: none"> ○ Tuesday 29 August ○ Buying team: Chelsea Hoogwerf, Natalee McKenzie and Amada Cortez ○ P&F Committee: Advise OSCH and book hall • Mass and breakfast <ul style="list-style-type: none"> ○ Friday 01 September 	
7.5	School Disco proposed and agreed: <ul style="list-style-type: none"> • Friday 16 June. • P&F Committee to book DJ and book the hall 	
7.6	International Ride to School Day – due to conflict with the swimming carnival, P&F will share information only. No breakfast or raffles	
7.7	Footy Tipping – Katie Flunder has volunteered to coordinate this activity	
8.0	FUNDING DISCUSSIONS	
8.1	Mother Son camp proposed or alternative activities. Encourage parents to attend the P&F and create a committee. Potential buffer funds can be allocated for this.	
8.2	Proposed and agreed funding allocation: <ul style="list-style-type: none"> • Anzac Day wreath, \$120 • Year 6 Graduation Fun Day, \$1000 	
8.0	NEXT MEETING	
	Friday 17 March after school assembly	
9.0	MEETING CLOSED	