



STAR OF THE SEA P&F COMMITTEE
MINUTES OF MEETING for: 09 May 2023

Venue	Star of the Sea Catholic Primary School		
Date	9 May 2023		
Mtg Opened	7.00pm		
Attendees	Lisa Boyle (Assistant Principal), Deborah Addison (Assistant Principal), Dom Soroka (Staff), Jodie Griffin (President), Lisa Coyle (vice President), Teresa Roberts (Secretary), Danielle Young, Bianca Sibbald, Karla McInerney.		
Apologies	Chelsea Hoogwerf, Katie Flunder		
Chaired by	Jodie Griffin	Minuted by	Teresa Roberts

ITEMS OF DISCUSSION	
1.0	OPENING PRAYER: Led by Deborah Addison
2.0	WELCOME & INTRODUCTIONS: Teresa Roberts and existing members.
3.0	APOLOGIES: Chelsea Hoogwerf, Katie Flunder
4.0	MINUTES READ FROM PREVIOUS MEETING: Minutes were read and passed by Jodie Griffin and seconded by Lisa Coyle.
5.0	BUSINESS ARISING FROM PREVIOUS MINUTES: N/A
6.0	REPORTS
6.1	<p>Principals Report:</p> <p>Temporary Leadership restructure while Mr Da Silva is absent. Lisa Boyle to take on the role as Acting Principal, Candice Crockett to take on the role as Acting Assistant Principal.</p> <p>Star of the Sea will be hosting Understanding Early Intervention information session presented by Wanslea in partnership with the City of Rockingham. It is to be held on 15 May 2023 in the hall at 6.30pm.</p> <p>Catholic day is 2 June 2023.</p> <p>Kolbe students, years 11 and 12 will be undertaking their work experience at the end of May.</p> <p>The Kindy playground has now opened and is a great success. Bruce is still working on a few small things.</p> <p>Catholic Identity-The 2nd round of sacraments will be starting with Confirmation this weekend 13th and 14th May 2023 with Fr V Glynn.</p> <p>Deborah Addison will be leading the mission leaders in the mission fundraiser for South Sudan.</p> <p>Feast Day is 31st May 2023.</p>
6.2	<p>Presidents Report – Jodie Griffin</p> <p>Alison Jordan resigned as Secretary due to relocation overseas. We would like to formally welcome Teresa Roberts who has agreed to fulfil the role as Secretary.</p> <p>Stall buying and selling team</p> <p>The gift stall sold \$4535 worth of tickets (907 in total). Three parents had issues with purchasing gift tokens – issues with QuickCliq, These issues were resolved and I spoke directly to QuickCliq who were not sure of what</p>

caused the issues, however it seems to have been resolved. Left over stock will be used for the Christmas stall and future Mother's Day stalls.

Events

123 Magic has 17 participants confirmed. These sessions have been advertised in the classrooms, via Facebook, Seesaw and directly to parents from the Kindy teachers, ELC and OSHC. Chloe (ELC & OSHC) has agreed to advertise again through her communication methods. Could we send out another invitation for parents directly from the school?

Communication

Proposal to relocate the PF notice board from behind Pre Primary building to above the recycling cage near the main entrance to the main classroom building? This would increase exposure and ensure more parents and students would be made more aware of upcoming events.

Future Events

- Mother's Day Breakfast 8am-8:30am Friday 12th May
- 123 Magic Workshop booked 17th & 24th May 2023 (Jodie Griffin attending)
- Walk Safely to school day – Friday 19 May (Breakfast to be provided)
- School Disco – Confirmed 21st July (Term 3)
- Fathers Day stall Tuesday 29th August (Hall booking Confirmed)
- Surf Online Safe Course for Parents & Students 6th Sept 2023 time TBC
- Mother Daughter Camp 27-29th October 2023 (\$1000 deposit paid by PF)
- \$1000 to be paid to assist the Year 6 Fun Day
- Fathers Day stall Tuesday 29th August (Hall booking Confirmed)
- Christmas stall 5th December (Hall booking confirmed)

6.3 Treasurers Report – Katie Flunder

Opening SOTS Bank Balance 1/03/2023 \$ 46,115.80

Add Income

P&F Levies	\$ 90.00
Footy Tipping (trial deposit)	\$ 0.33
Walk to School Grant	\$ 150.00
Welcome Back Carnival Refund	\$ 150.00
TOTAL	\$ 390.33

Less Expenses

Sports Equipment for classrooms	\$ 4,996.00
Volunteer Provisions - Swim Carnival	\$ 165.75
Easter Raffle Prizes	\$ 330.00
TOTAL	\$ 5,491.75
Closing PF SOTS Bank Balance 31/03/2023	\$ 41,014.38

Add Income for April/May

Footy Tipping	\$ 1,218.30
Mothers Day Gift Stall Takings	\$ 4,535.00

Less Expenses for April/May

Footy Tipping Prizes	\$ 460.00
Mothers Day Gift Stall Purchases	\$ 4,733.80

8.0 NEXT MEETING

16 June 2023 9.30am

9.0 MEETING CLOSED 7.38pm